

# NEW ZEALAND CERTIFICATE IN STUDY AND CAREER PREPARATION (Level 3): NZQA REF 2863

## Units, Credits and Outcomes mapping

### Technical Information

#### Level 3, 60 credits

**Entry Requirements:** None

**Employment Pathway:** This qualification may help graduates to access enhanced opportunities in employment and professions associated with the context of their programme.

Qualification outcomes	Credits required	General Conditions for the programme
1. Identify and apply knowledge obtained from a variety of specialised sources relevant to their chosen field(s).	25	Programmes specify one or more fields, with content clearly linked to specified destination programmes. There is evidence of clear, acceptable pathways for further study and training at a higher level related to the field(s) of the programme.
2. Manage own learning and work effectively as an individual and as a team-member to achieve relevant goals.	10	Programmes integrate te ao Māori content informed by local iwi/hapū/whānau.  Discipline or context-specific skills are integrated and assessed across programme components and aligned to destination programmes.
3. Solve problems and communicate clearly using a range of appropriate media.	20	Skills are learnt using content embedded in the context.
4. Evaluate opportunities and develop plans for study and career pathways relevant to their chosen field(s).	5	Graduate profile outcomes are integrated within and across the programme.  Programmes include discipline or context-specific problem-solving, literacy, language and numeracy content, eg technical language or information management skills associated with the discipline or context.

#### Pathway to higher level qualifications.

- Study or training related to the context of the learner's study at NZQF level 4 and above.
- New Zealand Certificate in Study and Career Preparation (level 4) [Ref: 2860].

## Unit Standard Cross Reference Matrix – Qualification Outcomes

Unit	Title	OUTCOMES				Level	Credit
		1	2	3	4		
<b>All of these units must be included for Outcome 1</b>							
<i>Identify and apply knowledge obtained from a variety of specialised sources relevant to their chosen field(s).</i>							
2990	Read texts to research information	✓			✓	3	4
11097	Listen actively to gain information in an interactive situation	✓	✓			3	3
IES766	Contextualised project - plan, complete, evaluate	✓	✓			3	22
	(or, at school/provider's discretion choose units that make up 20 cr contextualised to learner that meet qualification outcome 1, for example in ECE.						
<b>All of these units must be included for Outcome 2</b>							
<i>Manage own learning and work effectively as an individual and as a team-member to achieve relevant goals.</i>							
9681	Contribute within a team or group which has an objective	✓	✓			3	3
11101	Collaborative within a team or group which has an objective		✓			4	5
<b>All of these units must be included for Outcome 3</b>							
<i>Solve problems and communicate clearly using a range of appropriate media.</i>							
3491	Write a report			✓		3	4
1307	Speak to a known audience in a predictable situation			✓		3	3
9695	Examine problem-solving models and explain associated techniques			✓		4	3
9696	Apply a problem-solving model			✓		4	4
<b>Choose six credits from any of the following for outcome 3</b>							
1279	Write in plain English			✓		3	3
1304	Communicate with people from other cultures			✓		3	2
11816	Respond to customer enquiries by writing in a range of contexts			✓		3	4
9704	Manage interpersonal conflict			✓		4	4
<b>Both of these units must be included for Outcome 4</b>							
<i>Evaluate opportunities and develop plans for study and career pathways relevant to their chosen field(s).</i>							
4251	Plan a career pathway				✓	3	2
12360	Describe and explain emerging patterns of work				✓	3	3

- **2990: 1, 4 = standard as a whole demonstrates ability to identify relevant information in written texts, and extract for a task or purpose. May also provide evidence towards qualification outcome 4.**
- **11097: 1, 2 = standard as a whole demonstrates ability to identify information and its meaning in spoken interactions, and supports effective working as a team member.**
- **IES766: 1, 2 = as a whole covers qualification outcome 1, also covers management of own learning, working effectively as an individual, and potentially also the group aspect, of qualification outcome 2.**
- **9681: 1, 2 = standard as a whole demonstrates ability to work effectively as an individual, and as part of a team, also demonstrates the ability to identify and apply knowledge (qualification outcome 1).**
- **11101: 2 = standard as a whole demonstrates ability to work effectively as an individual, and collaborate effectively as part of a team.**
- **3491: 3 = standard as a whole demonstrates ability to communicate effectively via report writing.**

- **1307: 3** = standard as a whole demonstrates ability to communicate effectively via oral presentation.
  - **9695: 3** = standard as a whole provides for underlying knowledge of problem solving models and problem solving techniques.
  - **9696: 3** = standard as a whole demonstrates ability to solve problems (via a problem-solving model).
  - **1279: 3** = standard as a whole demonstrates ability to communicate clearly in writing, for a range of purposes.
  - **1304: 3** = standard as a whole demonstrates ability to communicate clearly with people from other cultures (oral communication).
  - **11816:3** = Outcome 1 demonstrates ability to communicate clearly via a choice of media, outcome 2 demonstrates ability to communicate clearly using both electronic and written media. Resolution of customer enquiries may involve problem-solving.
  - **9704: 3** = standard as a whole demonstrates problem-solving through the ability to identify an issue between others, communicate with those involved and manage the issue, and evaluate the effectiveness of communication and issue resolution.
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- **4251: 4** = standard as a whole demonstrates ability to plan a career pathway (a career pathway being the link between education, learning, and work).
  - **12360: 4** = Outcome 1 demonstrates ability to identify trends that can affect potential work opportunities, including new industries and skills. Outcome 2 demonstrates ability to explore an emerging trend and underlying factors in more detail including the link to further learning requirements.