

New Zealand Certificate in Study and Career Preparation

Level

3

Credits

60

Programme
Options

5

NZQA Ref

2863

Five Programme Options

There are five possible options to achieve the graduate outcomes of this qualification. Download the matrix of these five options from our website link below.

If these five options do not suit your unique needs then select individual standards from the list below. You can then determine your own additional specific content to ensure your programme will meet the required qualification outcomes.

Unit #	Title	Level	Credit	✓
Identify and apply knowledge obtained from a variety of specialised sources				
IES766*	Contextualised project - plan, complete, evaluate	3	22	<input type="checkbox"/>
2990	Read texts to research information	3	4	<input type="checkbox"/>
11097	Listen actively to gain information in an interactive situation	3	3	<input type="checkbox"/>
Manage own learning and work effectively as an individual and as a team-member				
9681	Contribute within a team or group which has an objective	3	3	<input type="checkbox"/>
30906	Plan and engage in an activity intended to benefit the community	3	6	<input type="checkbox"/>
11101	Collaborate within a team which has an objective	4	5	<input type="checkbox"/>
Solve problems and communicate clearly				
1279	Write in plain English	3	3	<input type="checkbox"/>
1304	Communicate with people from other cultures	3	2	<input type="checkbox"/>
1307	Speak to a known audience in a predictable situation	3	3	<input type="checkbox"/>
3491	Write a report	3	4	<input type="checkbox"/>
9696	Apply a problem-solving model	3	4	<input type="checkbox"/>
11816	Respond to customer enquiries by writing in a range of contexts	3	4	<input type="checkbox"/>
9695	Examine problem-solving models and explain associated techniques	4	3	<input type="checkbox"/>
9704	Manage interpersonal conflict	4	4	<input type="checkbox"/>
Evaluate opportunities and develop plans for study and career pathways				
4251	Plan a career pathway	3	3	<input type="checkbox"/>
12360	Describe and explain emerging patterns of work	3	3	<input type="checkbox"/>
30911	Demonstrate knowledge of a specified workplace	3	3	<input type="checkbox"/>

* or at the provider's discretion choose units that make up 20 credits contextualised to the learner that meets qualification outcome 1.



More Information

Gaining Programme Approvals

The combination of standards selected for this qualification meet all qualification outcomes. A separate technical specification is available on our website to help gain programme approval.

Pricing Options

Different price options are available based on the unit standards selected. Contact us for a customised quote based on your unique needs.

Entry Requirements

None.

Pathway to higher level qualifications

Study or training related to the context of the learner's study at NZQF level 4 and above.

New Zealand Certificate in Study and Career Preparation (level 4) [Ref: 2860]

Unit Standards

Instant offers single Unit Standard Delivery Packages to save you time and money. Each Delivery Package includes*:

- **Teacher's Guide**
- **Learner's Guide**
- **Assessment**
- **Assessment Schedule**
- **Sample Answers**

Any NZQA version changes published by Instant within 12 months of original purchase are provided free of charge. Any other upgrade is provided free of charge within 24 months of original purchase. All upgrades, including NZQA version upgrades, are made available at a discounted price, through the organisation or schools personalised 'Member's Library'.

Moderation Guarantee

Instant guarantees that if any assessment materials for Delivery Packages fail external moderation, we will modify and replace the Delivery Package free of charge, conditions apply.

**Assessment Only Packs do not include the Teacher's Guide and Learner's Guide*



What's the next step?

For a free quote or further queries, simply phone your Instant Representative on **0800 864 863** or visit **www.instant.org.nz**